**ELEMENTARY SCHOOL DAY**

**7:45 Opening Bell** | **7:55 Late Bell**

**Arrival:**

Students may arrive any time between 7:15 and 7:45 a.m. For safety reasons, students need to wait to be admitted to the playground by Mr. Hancock at 7:15 a.m. Please do NOT leave your child unsupervised prior to 7:15 a.m.

**Morning Ceremony:**

This is an important function of the school day and all students should be present for this meeting. Please ensure that your child arrives in time to attend. Parents, guardians, etc. are also invited to stay for our morning ceremony.

**Dismissal/Pick-up:**

Dismissal for elementary students will occur at the following times and places:

**(ERD = Early Release Days) (RD = Regular Dismissal)**

Kindergarten – 11:00am ERD 2:00pm RD - Lower parking lot

Grade 1 – 11:15am ERD 2:15pm RD - Upper Circle

Grade 2 – 11:25am ERD 2:25pm RD - Lower parking lot

Grade 3 – 11:35am ERD 2:35pm RD - Upper Circle

Grade 4 – 11:35am ERD 2:35pm RD - Lower parking lot

**PLEASE DO NOT EXIT YOUR VEHICLE if you are in a pick-up location.** These areas are for quick pick-up only. Teachers will assist your child with opening doors, etc. If you feel your child needs your assistance to get into your car, or if you are picking up children at different release times, please PARK in a designated parking spot. There is NO double parking allowed in drop-off or pick-up areas. Please plan to arrive no more than 3 minutes prior to your child’s dismissal time as early arrivals create traffic congestion and ultimately make your wait and exit times longer.

**Lunch Schedule:**

Please note: There are no lunches on Early Release Days (ERD).

Kindergarten – 10:50 to 11:10 Lunch 11:10 to 11:30 Recess

Grade 1 – 11:15 to 11:35 Lunch 11:35 to 11:55 Recess

Grade 2 – 11:40 to 12:00 Lunch 12:00 to 12:20 Recess

Grades 3/4 – 12:05 to 12:25 Lunch 12:25 to 12:45 Recess