

ACADEMY OF TUCSON SCHOOLS HOMELESS EDUCATION POLICY

This policy is intended to be in direct compliance with the Arizona Revised Statutes, Arizona Administrative Code, and McKinney-Vento Homeless Education Assistance Improvements Act of 2001 and should be read as consistent with those documents.

Definitions

The term “homeless students” means individuals who lack a fixed, regular, and adequate nighttime residence and includes:

- Students who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks, or camping ground due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement.
- Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
- Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.
- Migratory students who qualify as homeless because the children are living in circumstances described above.
- The term “unaccompanied youth” includes a youth who is not in the physical custody of a parent or legal guardian.

Liaison for Homeless Students

A *Liaison for Homeless Students* will be appointed each year by the Superintendent and will carry out pertinent duties. Such duties include:

- Identifying homeless children and youths as identified by school personnel and through coordination activities with other entities and agencies.
- Ensuring homeless students are not stigmatized or segregated.
- Keeping school personnel aware of pertinent issues.
- Ensuring that identified homeless children and youths are enrolled in school and have a full and equal opportunity to succeed.
- Ensuring that identified homeless families, children, and youths receive educational services for which they are eligible including referrals to health care services, dental services, and mental health services; referral to AZEIP; and referral to Head Start and preschool programs.
- Ensuring that the parents or guardians of homeless children and youths are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
- Disseminating public notice of the educational rights of homeless children and youths.
- Mediating enrollment disputes.
- Informing the parent or guardian of a homeless child or youth of all transportation services to and from the school of origin and assisting with providing these services.
- Reporting to the State Coordinator for Homeless Education necessary information to assess the educational needs of homeless children and youths at Academy of Tucson Schools.

Best Interest of the Homeless Student

The school shall:

- Initiate immediate enrollment for a homeless student.
- To the extent feasible, keep a homeless student at an Academy of Tucson school, except when doing so is contrary to the wishes of the student’s parent or guardian.

- Provide a written explanation, including a statement regarding the right to appeal, to the homeless student's parent or guardian if the homeless student is sent to a school other than Academy of Tucson or a school requested by the parent or guardian.
- In the case of an unaccompanied youth, the liaison for homeless students shall assist in placement or enrollment decisions, considering the views of such unaccompanied youth, and providing notice to such student of the right of appeal.
- Provide free breakfast and lunch, Title 1 services
- Provide transportation to/from an Academy of Tucson Schools, if feasible and in the best interest of the student.
- Provide a quality education to homeless children and youths and include such students in all educational activities.
- Agree to not stigmatize or segregate students on the basis of their homelessness status.

Admission

Academy of Tucson Schools shall immediately admit the homeless student even if the student is unable to produce records normally required for enrollment such as previous academic records, medical records, proof of residency, or other documentation.

Academy of Tucson Schools shall immediately contact the school last attended by the student to obtain relevant academic and other records.

If the student needs to obtain immunizations, or immunization or medical records, Academy of Tucson Schools shall immediately refer the parent or guardian of the student to the Liaison for Homeless Students who shall assist in obtaining necessary immunizations, or immunization or medical records.

Homeless Education Dispute Resolution Process

If a dispute arises over school selection or enrollment in a school:

- The student shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute.
- The parent or guardian of the student shall be provided with a written explanation of the school's decision regarding school selection or enrollment, including the rights of the parent, guardian, or student to appeal the decision at the state level.
- The student, parent, or guardian shall be referred to the Liaison for Homeless Students, who shall carry out the dispute resolution process within thirty (30) calendar days after receiving notice of the dispute.
- In the case of an unaccompanied youth, the Liaison for Homeless Students shall ensure that the student is immediately enrolled in school pending resolution of the dispute.